

关于 2022 年公共分析测试中心缴费方式 变更及收费标准调整的通知

各相关单位：

为进一步提升公共分析测试中心（下称“中心”）大型仪器设备使用效益，加强中心对大型仪器设备的管理，根据《南方科技大学大型仪器设备开放共享及有偿使用管理实施办法》（南科大[2021]94号）相关工作要求，中心就缴费方式变更及收费标准调整通知如下：

一、测试费缴费方式

1、2022 年 1 月 4 号起，中心将不再接受测试费预充值，按照“先使用、后缴费”的原则，院系及课题组须在发生费用的次月核对账单并缴清测试费。

2、对在中心有测试费余额的组，仍可以继续使用，直至用完为止；有欠款的课题组，需在**2022年3月31**日前支付缴清欠款，并对新产生的测试费按时支付。

3、若在收到账单一个月内没有缴费的课题组，将停用全组在中心的设备使用及门禁权限，直至缴清欠款为止；如有特殊情况，请单独与中心联系。

二、测试费收费标准调整

根据中心对设备的使用成本核算及使用实际情况考虑，中心拟对测试费收费标准做出调整，新收费标准自 2022 年 1 月 4 日开始实施。

收费标准查询：<https://crf.sustech.edu.cn/test/pay>

三、其他事项

1、各课题组 2021 年账单及充值明细情况将会在 2022 年 1 月陆续发至各 PI 邮箱核对。

2、2022 年起，每月账单/结算单将在次月 1 号（如遇节假日则顺延至第一个工作日）发送至各 PI 邮箱。

公共分析测试中心

2021 年 12 月 31 日

联系人：张煜

(0755-88015845/15622111625, zhangy99@mail.sustech.edu.cn)

Dear fellow colleagues,

Adjustment on Testing Fee and Payment Method for Core Research Facilities in 2022

In order to increase the efficiency and to achieve a better management on common research equipments, and according to the policy on large equipment sharing (SUSTECH [2021] Article 94), there is an adjustment on the testing fee and payment method for Core Research Facilities in 2022.

1) Payment method

a) Starting from 4th January 2022, prepayment will not be accepted. Invoice will be sent every month and one should pay the exact amount accordingly.

b) Leftover prepayment from previous years is still valid. Research groups who have outstanding invoices of previous years should settle them before 31st March 2022, and should pay the monthly invoice starting from January 2022.

c) If a research group fail to settle the payment within a month after the invoice is issued, their login to the reservation system and their door access will be suspended until the payment

is settled. If there is any special circumstance, please contact the CRF office.

2) Testing Fee

Testing fee has been updated according to the cost for maintenance and will be effective from 4 January 2022.

For new testing fee, please use a desktop browser:

<https://crf.sustech.edu.cn/test/pay>

3) Other issues

a) Invoices of 2021 and breakdown of the prepayment will be sent to PI's mailbox soon. Please check upon receive.

b) Starting from 2022, monthly invoice will be sent to PI's mailbox on the first day of every month (or on the next working day if it is a holiday).

For better communication, please join the wechat group by scanning the following QR code :

Core Research Facilities

December 31, 2021

Zhang Yu

(0755-88015845/15622111625, zhangy99@mail.sustech.edu.cn)